

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered in figures.

Name of smaller authority: Langcliffe Parish Council

County area (local councils and parish meetings only): North Yorkshire

Financial year ending 31 March 2020

Prepared by (Name and Role): Andrew Blackburn *CLERK + RFO*

Date: 03/04/20

	£	£
Balance per bank statements as at 31/3/2020		
account 1	2,987.8	
account 2	6,264.1	
[add more accounts if necessary]		
		9,251.8
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/2020 (enter these as negative numbers)		-
Add: any un-banked cash as at 31/3/2020		-
Net balances as at 31/3/2020 (Box 8)		9,251.8