

LANGCLIFFE PARISH COUNCIL

Parish Clerk: Andrew Blackburn

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Minutes of the Annual Parish Council Meeting held in Langcliffe Institute on Tuesday 28th May 2019 at 7.30pm.

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Councillors present – G. Cross (Chairman), B. Fiorato, I. Johnson, J. Sugden, H. Jarvis (Vice Chairman), A. Blackburn (Clerk).

Public present - None.

17/19. Election of Chairman & Acceptance of Office.

Councillor G. Cross elected as Chairman – Prop J. Sugden, Sec H. Jarvis.(resolved).

The Chairman signed the acceptance of office documentation.

18/19. Apologies for Absence. J. Bagnall, B. Croft – Council resolved & accepted.

19/19. Election of Vice Chairman & Council Representatives.

Councillor H. Jarvis elected as Vice Chairman – Prop J. Sugden, Sec B. Fiorato (resolved).

20/19. Code of conduct – localism Act 2011

a) To record any councillor's disclosable pecuniary interests in relation to any item on this agenda.

b) To consider any changes in members' register of interests

c) To consider any dispensations

None received.

21/19. Police Report – read by the Clerk.

13/05/19 – Violent Crime – Male Assaulted.

16/05/19 – A.S.B. Nuisance – male playing Loud Music – Environmental Health dealing.

20/05/19 – Theft of cow trailer from Stainforth, linked to Quad Bike theft in Horton.

The public can report any speed concerns at www.roadwise.co.uk

Sign up with Craven Community Messaging www.northyorkshirecommunitymessaging.org

Staying safe advice www.northyorkshire.police.uk

22/19. Public Participation – No public present

23/19. Minutes of the Parish Council meetings held 1st April 2019 & A.P.M. 8th May 2019 – Both approved

24/19 - Matters Arising - Items addressed within this agenda.

Actions – Ref 8/19 Car Park resurfacing effective, 80 tonnes of stone chippings provided by Dry Rigg Quarry, Helwith Bridge. **Action** – Clerk to send letter of appreciation to the Quarry. Historical long boards being considered by Victoria Hall in relation to storage.

Ref:11/19 – List of Craven Planning Applications circulated to Councillors.

Ref: 13/19 – Potholes along the road adjacent to the Church now repaired by NYCC.

25/19. District & County Councillor Reports. - No Councillors Present.

26/19. Annual Governance Statements & Documents (Approved)

The Clerk read the Internal Auditors Report with Council discussing comments in relation to excessive balance provision, Council agreeing an updating of policy in relation to this issue.

Action – Clerk to review, update and present to Council a financial policy for consideration.

Section 1 AGAR reviewed and completed. Section 2 AGAR reviewed and completed.

Council resolved to approve all Governance documentation in the order specified.

27/19 – Fairhurst-Stone.

The Clerk read an email from Environmental Health in relation to the current situation at the site, a further visit is planned by E.H. within the next month, with the outcome to be forwarded to Council. Council discussed recent noise issues and the large mound of loose soil and stone chippings accumulated at the site.

28/19. Land issues – a) Play Area – Council discussed the situation relating to ownership of land housing the play area. **Action** – Clerk to verify ownership through Land Registry.
b) Tree near the fountain – A request made by residents for the removal of the tree near to the fountain. Council discussed the issue, deferring decision until advice received from YDNP. **Action** – Clerk to liaise.

29/19. Asset List.

Council reviewed the Asset List as presented by the Clerk, Council resolved to approve the list after asset additions/amendments. **Action** – Clerk to place updated Asset List on website

30/19. Lay-by Signs

Council discussed signage in relation to HGVs at the new Lay-by area, resolving to approve two blue NO HGVs signs at this location. **Action** – Clerk to liaise with Dry Rigg Quarry.

31/19. Website

The Clerk informed Council of progress made in relation to the new website, with migration to the new site expected at the end of July. Council resolving to approve the purchase of the website and Langcliffe domain title.

Action – Clerk to proceed with purchase & liaise with Cllr Jarvis in the site construction.

32/19. Training Courses - Approved

Council resolved to approve the two Y.L.C.A. training courses for H. Jarvis – Chairmanship & Planning.

33/19. Council Insurance – Approved.

Council discussed the Insurance quotation from Came & Company and resolved to accept the quotation and long term agreement. **Action** – Clerk to liaise with Insurance Brokers.

34/19. Clerk Probation Period Completion.

Council resolved to confirm the satisfactory completion of the Clerk's Probation Period, and after a review of the present role/ workload resolved to increase the hours to 5.75/ week, 23 hours/ month.

35/19 – Planning Applications. No planning applications.

36/19. Correspondence

1) Permission requested from the Church for a musical picnic on the green 20/07/2019.

Council resolved to approve. **Action** – Clerk to notify applicant.

2) Land Registry notification.

3) A65 accident history.

4) Clerks & Councils Direct.

5) HAGS spring offers.

6) Langcliffe grass cutting request – **Action** – Clerk to notify contractor.

37/19 – Highways & Street Lighting.

Overgrown bush opposite Low Fold. **Action** – Clerk to inform N.Y.C.C.

38/19 – Financial Statements & Invoices for payment (Resolved)

Council resolved to approve the Financial Statement, transfer of £2500 from savings to current account & the following Invoices.

Langcliffe Institute – room hire, Martin Pettiford – fountain work, Stanley Jordan – stonework & c/park. E-ON – lighting, Y.L.C.A. – training courses, Horton Landscapes Ltd – grass, Came & Company – insurance, Harrison & Cross – lamp repair, A. Blackburn – salary.

39/19 – The Date of the Next Parish Council Meeting Monday 3rd June 2019 approved.

