

# LANGCLIFFE PARISH COUNCIL

Parish Clerk: Andrew Blackburn: [clerk@langcliffe-pc.gov.uk](mailto:clerk@langcliffe-pc.gov.uk)

## **Minutes of the Langcliffe Parish Council Annual Meeting held in the Langcliffe Institute on Monday 11<sup>th</sup> May 2026 at 7.30pm.**

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Councillors present – H. Jarvis (Chairman), B. Croft, S. Fleming, R. Gledhill, I. Johnson, I. Geere, D. Staveley (North Yorkshire Council), A. Blackburn (Clerk), public - two.

### **13/26. Election of Chairman.**

Cllr Jarvis was elected as Chair – P – R. Gledhill, S – B. Croft.

**14/26. Apologies for Absence** – The clerk informed the meeting that Cllr Todd had resigned today and notification had been sent to North Yorkshire Council.

### **15/26. Code of conduct – localism Act 2011**

To record any Councillor's dis-closable pecuniary interests in relation to any item on this agenda. To consider any change in member's register of interests and discuss any associated dispensations. – none received.

### **16/26. Election of Vice Chairman & Any Other Roles.**

Cllr Croft was elected as Vice Chair – P – H. Jarvis, S – R. Gledhill.

The clerk to continue as the representative of the Yorkshire Local Councils Associations and the Settle Aid in Sickness.

### **17/26. Minutes of the Annual Parish Meeting & the Parish Council Meeting held on the 13<sup>th</sup> April 2026.**

Council resolved both sets of minutes, P – H. Jarvis, S – R. Gledhill.

### **18/26. Matters Arising.**

In regard to the Annual Parish Meeting Minutes the clerk informed council that he had repaired the wooden bench on the green and had installed a retaining bracket to the base. In regard to the PC meeting:

Ref: 7/26 – The clerk had forwarded the AGAR certificate of Exemption to the external auditors and had received confirmation of their acceptance.

12/26 – The potholes along Buxton Park had been repaired and residents had expressed their gratitude to council and the resident who volunteered to undertake the work.

Council also expressed gratitude to the resident for his prompt attention to the problem.

### **19/26. Public Participation.**

A resident highlighted the problem of dogs being allowed to run off lead over fields above Langcliffe. As a land owner he proposed to open a walled field for the purpose of owners being able to let their dogs off lead for exercise and wanted to know whether council would support the idea.

Council discussed the problem and gave consensual support for the initiative, Cllr Jarvis would publish a notification in the local press when prompted by the resident and the clerk would post the facility on the PC website.

### **20/26. North Yorkshire Councillor Report.**

Cllr Staveley had submitted his annual report which had been uploaded to the PC website. The Chair highlighted the high proportion of children who had achieved a position at their first choice school. Also the new registration for use of North Yorkshire waste recycling centres was now in operation.

Cllr Staveley was not in attendance at this point of the meeting.

**21/26. Annual Governance & Accountability Return 2025-26.**

1) AGAR Internal Audit Report.

The Chair read the report received from the Internal Auditor which stated that council had met all its obligations regarding financial procedures.

2) AGAR Section 1.

The clerk read through all the items contained within the document and council resolved to approve, P – B. Croft, S – I. Geere.

3) AGAR Section 2.

Council resolved to approve the document, P – B. Croft, S – I. Geere.

**Action** – clerk to post the documentation during the public rights period.

**22/26. Bench Seat** – The Locks, Langcliffe (council to consider adoption)

Council discussed the seat positioning and considered moving the bench to a position across the road adjacent to the mill pond wall as suggested by Cllr Geere. It was agreed that approval should be sought from NY Council Highways in the first instance.

**Action** – clerk to liaise with highways.

**23/26. Tree Assessment Quote** (council to consider costs).

A quotation had been received from Tree Tops Forestry Ltd to provide an assessment of the 43 trees that are situated on the village greens within Langcliffe.

Cllr Staveley suggested that NY Council be contacted for assistance in this matter.

**Action** – clerk to liaise.

**20/26. North Yorkshire Councillor Report.** The chair moved to this item.

Cllr Staveley informed council that toilet provision was to be changed within the county with some infrequently used facilities being closed and the remaining toilets to be fitted with entry locks that operate when a financial charge has been made. The cleaning and maintenance of the toilet facilities has proved to have a high cost which needs to be addressed.

**24/26. Planning Applications.**

No new applications.

**25/26. Financial Statement & Invoices for Payment.**

Council resolved to approve the financial statement & payments for May.

**Action** – clerk to process.

**26/26. Correspondence.**

Police report for Langcliffe

15/04/2026 – civil dispute, 30/04/2026 & 02/05/2026 – concern for welfare, 03/05/2026 – animal concern, horse in the road.

**27/26. Highways, Street Lighting, & Maintenance.**

Strimming around benches – the clerk to liaise with residents for volunteers.

**The Date of The Next Parish Council Meeting - 8<sup>th</sup> June 2026.**